

(c) Instructional Media: developing, selecting, and using training *audio-visual* aids [(audio-visuals, handouts and other printed materials, and equipment)] *and instructional technology* appropriately;

(d)—(e) (text unchanged)

(f) Course Design and Lesson Planning: performing needs assessments and task analyses; creating instructional objectives; creating [session] *lesson* plans and teaching materials that [enable] *enhance* student learning;

(g)—(k) (text unchanged)

**.13 Local Emergency Service Instructor Standards.**

A. [The] *Except as set forth in §B of this regulation, the* instructor candidate shall meet the requirements of NFPA 1041 [.] Standard for Fire [Service] *and Emergency Services* Instructor Professional Qualifications, [2012 Edition, or those of recognized instructor training agencies or educational institutions that have similar programs as approved by the MICRB] *chapters 1 — 6.*

B. *The instructor candidate may meet the requirements of a recognized instructor training agency or educational institution if the requirements:*

(1) *Cover all the elements specified in NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications; and*

(2) *Have been approved by MICRB.*

[B.] C. The instructor candidate shall demonstrate knowledge and skills based on the general categories of NFPA 1041 [Fire Service] *Standard for Fire and Emergency Services* Instructor Professional Qualifications, and the requisite knowledge and skills of each section.

JAMES D. FIELDER, JR., Ph.D.  
Secretary of Higher Education

**Title 31**

**MARYLAND INSURANCE  
ADMINISTRATION**

**Subtitle 03 INSURANCE PRODUCERS  
AND OTHER INSURANCE  
PROFESSIONALS**

**31.03.13 Producer Registers and Documentations  
of Appointments**

Authority: Insurance Article, §§2-109(a)(1), 10-103(c), and 10-118(j),  
Annotated Code of Maryland

**Notice of Proposed Action**  
[21-067-P]

The Insurance Commissioner proposes to amend Regulations .02 and .04 under COMAR 31.03.13 **Producer Registers and Documentation of Appointments.**

**Statement of Purpose**

The purpose of this action is to amend regulations to promote efficiency by narrowing the list of required elements in the registry to ensure that compliance is not unduly burdensome, as compared with the necessity of obtaining the required information.

**Comparison to Federal Standards**

There is no corresponding federal standard to this proposed action.

**Estimate of Economic Impact**

The proposed action has no economic impact.

**Economic Impact on Small Businesses**

The proposed action has minimal or no economic impact on small businesses.

**Impact on Individuals with Disabilities**

The proposed action has no impact on individuals with disabilities.

**Opportunity for Public Comment**

Comments may be sent to Lisa Larson, Regulations Manager, Maryland Insurance Administration, 200 St. Paul Place, Suite 2700, Baltimore, MD 21202, or call 410-468-2007, or email to [insuranceregreview.mia@maryland.gov](mailto:insuranceregreview.mia@maryland.gov), or fax to 410-468-2020. Comments will be accepted through June 21, 2021. A public hearing has not been scheduled.

**.02 Producer Register.**

A. (text unchanged)

B. Form and Content.

(1) Within 30 days after appointing an insurance producer, an insurer shall add the following information to the insurer's producer register:

[(a) The internal code for the insurance producer;]

[(b)] (a) (text unchanged)

(b) *If the insurance producer is an individual, the first and last name and residence or business address of the individual;*

(c) If the insurance producer is a business entity:

(i) [the] *The* tax ID number of the insurance producer;

(ii) *The name of the business entity; and*

(iii) *The address of the business entity; and*

[(d) If the insurance producer is an individual:

(i) The first name of the individual; and

(ii) If known, the middle name or middle initial of the individual;

(e) If the insurance producer is an individual, the last name of the individual or, if the insurance producer is a business entity, the name of the business entity;

(f) The business or home address of the insurance producer, consisting of:

(i) The street address of the insurance producer;

(ii) The city of the insurance producer;

(iii) The state of the insurance producer; and

(iv) The zip code of the insurance producer; and]

[(g)] (d) (text unchanged)

(2)—(4) (text unchanged)

**.04 Documentation of Appointment.**

A. Within 30 days after appointing an insurance producer, an insurer shall provide the insurance producer with written documentation of the appointment that contains, at a minimum:

(1)—(3) (text unchanged)

(4) If the insurance producer is an individual, [the first and last name of the individual and, if known, the middle name or middle initial of the individual] *the first and last name and residence or business address of the individual;*

(5) If the insurance producer is a business entity[.],

(a) [the] *The* name of the business entity; and

(b) *The address of the business entity;*

(6)—(7) (text unchanged)

B. (text unchanged)

KATHLEEN A. BIRRANE  
Insurance Commissioner